

Wyoming Baptist Church  
**2024 Summer Student: Children's Ministry:  
Sustainability Camp Counsellor**

**Tasks and Responsibilities**

The tasks related to this employment opportunity include, but are not limited to:

1. Assist with preparation and running of any children's ministry events over the course of the summer, including weekly camps or special events related to children's ministry. Specific focus will be for providing sustainable and environmentally conscious activities for children that promote positive environmental outcomes.
2. Work in cooperation with the church staff and applicable ministry teams to plant and maintain a pollinator garden and tree plantings on Wyoming Baptist Church property.
3. Work in cooperation with the church staff to establish and maintain church records and other administrative support. Provide suggestions to church leadership on how to improve the operations at Wyoming Baptist Church in an environmentally conscious manner.
4. Support Children's Ministry Coordinator with other duties as requested.

**Hourly Wage Rate:** \$17.00/hr

**Employment:** June 28, 2024- Aug 23, 2024 (8 weeks)

**Work Week:** 32 hours (typically Mon-Thurs and most Sundays)

**Qualifications:**

- Between 15 and 30 years of age and meet the criteria for Canada Summer Jobs Grant
- Be a Canadian citizen or permanent resident with a valid social insurance number
- Familiarity with creating and sharing documents in google drive
- Previous experience with children's ministries and summer camps is an asset but is not required.
- An interest in sustainable jobs that support the protection of the environment or desire to deliver positive environmental outcomes.
- Have read the church covenant and agree to implement it in matters of conduct and instruction with respect to the ministry work environments
- Comply with all screening procedures as outlined in 4.1 The Procedures Section of the Wyoming Baptist Church Child Safety Policy and Procedures.

This includes but is not limited to, a current police criminal record check, references, and information form. Prospective interns will receive more information on the screening process once their application is received.

**Supervision and work relations:** The successful applicant will be directly supervised by the Children's Ministry Coordinator (CMC) and Lead Pastor and will work in regular cooperation with the CMC, Lead Pastor, discipleship team, deacons and paid staff. They may also be requested to provide updates to the Elders.

Direct supervision through the Lead Pastor will include regular meetings, both weekly scheduled and as needed to review work schedule, plans and development of work projects. The Lead Pastor may, at their discretion, delegate some of this oversight to the CMC other respective ministry teams. However, the Lead Pastor remains responsible to ensure that the supervision is provided.

**Mentoring Plan:**

- The student will be requested to provide a detailed description of their summer work goals as they relate to their field of education and future career. These goals will be reviewed by the Lead Pastor and CMC and in cooperation with the student, may be refined as needed to make the most of their employment opportunity.
- In consideration for both student personal goals and the demands of the position, the supervisor and the student will also establish, within the first week of employment, the specific work skills that will be targeted for development over the course of the employment window.
- Once established as priority, the supervisor will ensure that opportunities are present within the work environment to call on such skills, and regular updates by the student employee will identify the extent to which the opportunities were helpful in doing so.
- The supervisor will meet weekly with the student to reflect on their experience and develop a broader understanding of Christian ministry work within the context of church and community.

All employees of Wyoming Baptist Church must complete and maintain training per the Ontario *Occupational Health and Safety Act and Regulations* upon hire.

All employees of Wyoming Baptist Church must review and follow the Policies and Procedures published by Wyoming Baptist Church.

Wyoming Baptist Church welcomes all applications. Accommodations will be for applicants with disabilities upon request, to allow for candidates to take part in all aspects of the selection process. Our thanks for your interest in this position; only those applicants selected for an interview will be contacted.

**Application Deadline:** April 5, 2024. Please email your cover letter and resume to [wymomingbaptistchurch@gmail.com](mailto:wymomingbaptistchurch@gmail.com) with the title "Student Job Application 2024" in the subject line.